

Minutes of Meeting
Office of Emergency Management
September 12, 2016
9:30 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner Marc Eberlein and met to discuss the following agenda items. Also present were Office of Emergency Management (OEM) Director Sandy Von Behren, Grants Management Office (GMO) Director Jody Bieze, and Deputy Clerk Randi Davis. Commissioner David Stewart was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:30 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. New Business:**

Community Rating System (CRS)

OEM Director Sandy Von Behren said she had met with Community Development Director David Callahan and Planner III Mike Ulrich to discuss ways the County could maintain compliance with the National Flood Insurance Program through implementation of floodplain management programs.

Mitigation Plan Update

Ms. Von Behren said that Kootenai Electric Cooperative (KEC) had requested the County add a new action item to the All Hazard Mitigation Plan stating that overhead power lines constructed in heavily wooded and difficult to access areas would be relocated. She said that if the item was included in the Mitigation Plan, then KEC could apply for grant funding. Chairman Green asked whether the County would apply for the grant on KEC's behalf since they were not a planning partner, and Ms. Von Behren confirmed it would. Chairman Green asked whether the Mitigation Plan would have to be amended, and Ms. Von Behren replied she would send an email to the Idaho Office of Emergency Management requesting to add the item. Chairman Green and Commissioner Marc Eberlein supported adding the item to the Mitigation Plan.

Grants and Matches

Ms. Von Behren discussed a \$5,000 end of year award the County received from the Emergency Management Program Grant that was obligated to non-capital equipment. Commissioner Eberlein asked whether the non-capital items would be included in the B Budget (operations), and Ms. Von Behren confirmed they would.

Ms. Von Behren stated there were mitigation grant funding opportunities available to the County, and asked at what point the BOCC would consider providing the required

match. Chairman Green said department heads and Elected officials could make budget requests at any time. Commissioner Eberlein pointed out that the County needed to be a wise steward of the money that was available from the Federal government. Chairman Green requested Ms. Von Behren and Ms. Bieze inform the Board of grant requests through email before bringing them to a meeting. Commissioner Eberlein stated the Board would look at each individual case on its own merits.

Mass Fatalities Response Framework

Ms. Von Behren discussed an amendment to the County's contact information in the Mass Fatalities Response Framework agreement between the County and the United States Forest Service. Chairman Green asked if any additional things would change, and Ms. Von Behren said there would not be any. She offered to contact Civil Deputy Prosecuting Attorney Jamila Holmes to see if it was necessary to bring the amendment to a business meeting.

Pet Disaster Trailer Update

Ms. Von Behren discussed a pet trailer that would be used as a pet shelter during area evacuations. She said a grant was available to fund it, and Coeur d'Alene Dog Fancier would provide the match if the County chose to partner with them. Chairman Green asked whether the grant match was secured, and Ms. Von Behren confirmed it was not. Chairman Green and Commissioner Eberlein expressed support for the partnership with Coeur d'Alene Dog Fancier.

HipLink Test

Ms. Von Behren discussed the County's HipLink test and said it took nearly 15 seconds to be heard through a phone call. Chairman Green asked whether texting was an option for HipLink, and Ms. Von Behren confirmed it was.

Cascadia Rising Exercise Follow Up

Ms. Von Behren stated OEM was creating an after action report for the Cascadia Rising Exercise, and would have an after action meeting in Worley on September 13, 2016. Commissioner Eberlein asked whether there had been any prior emergency exercises for riots. Ms. Von Behren replied there had been exercises for active shooters, but not riots.

Civil Support Team (CST) Training Exercise

Ms. Von Behren said the CST would be doing an evacuation exercise at Silverwood with Hazmat, the Sheriff's Office, and Timberlake Fire District on October 18, 2016.

Staffing Update

Ms. Von Behren stated OEM's new hire was currently in the background check process.

Volunteer Recognition Event

Ms. Von Behren discussed a volunteer recognition event that would take place on September 22, 2016.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:32 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
