

**Minutes of Meeting
Grants Management Office
September 23, 2016
9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner David Stewart met to discuss the following agenda items. Also present were Grants Management Office (GMO) Director Jody Bieze and Deputy Clerks Randi Davis and Lisa Music. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:47 a.m.
- B. Old Business:** There was no old business discussed.
- C. New Business:**

Kootenai County Transit System Title VI Service & Fare Equity Analysis

GMO Director Jody Bieze discussed the Kootenai County Transit System Title VI Service & Fair Equity Analysis. Ms. Bieze requested approval to proceed with implementing the fare. Chairman Green said he supported the proposal, as the public should pay a contribution for transit services. Commissioner Stewart agreed.

Transit Center at Riverstone

Chairman Green said the County had received a letter from Riverstone Holdings, LLC requesting that improvements be made to County-owned property. Ms. Bieze said the lot the County owned would be combined with the lot the Coeur d'Alene Tribe owned to build a transit station. Chairman Green asked whether the transit station would be developed through a partnership between the County and the Tribe. Ms. Bieze confirmed a Memorandum of Understanding between the County and the Tribe stated that all construction costs would be the County's responsibility. She said \$2,027,504 in federal funds were available to the County, with a match requirement of \$506,877.

Chairman Green asked the percentage of the match, and how much of the match the County currently had. Ms. Bieze confirmed the match was 20%, and the County had \$155,638 of it. Commissioner Stewart asked whether the Cities of Coeur d'Alene and Post Falls and the Tribe could help with the match, and Ms. Bieze confirmed they could provide a contribution if they chose to. Commissioner Stewart asked whether the match could be in-kind, and Ms. Bieze confirmed it could be.

Commissioner Stewart stated the County was not required to make any improvements to the property. Chairman Green added that the County was not under a timeline, and building a transit center would be a long process. He suggested the Board begin to consider the possibility of building it in the future. Ms. Bieze presented a phased plan for building the transit center in the amount of \$1,756,000, and suggested having a revenue presence on location to offset transit costs, such as a coffee shop or market.

Chairman Green and Commissioner Stewart supported proceeding with the process of developing the transit center. Chairman Green directed Ms. Bieze to provide a project timeline and hard costs for the Board’s consideration, and to contact Riverstone Holdings, LLC’s representative Nikole Cummings to inform her of the Board’s direction.

Ms. Bieze stated the City of Coeur d’Alene had requested an easement for a walking path across the transit property. She said she had given the information to Civil Deputy Prosecuting Attorney Barry Black for review. Commissioner Stewart supported the easement if the walking path could be moved as development proceeded.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:17 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
