

**Minutes of Meeting
Commissioners' Debriefing
October 11, 2016
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Finance Director Dena Darrow, Senior Manager Financial Performance & Compliance Kimberli Riley, Chief Deputy Treasurer Laurie Thomas, KCSO Lieutenant Stuart Miller, Parks & Waterways Director Nick Snyder, Office of Emergency Management (OEM) Director Sandy Von Behren, BOCC Administrative Supervisor Nancy Jones, Senior Secretary Alethea Carpenter, Elections Manager Carrie Phillips, and Deputy Clerk Randi Davis.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 3:00 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. New Business:**

Tax Deed Property Inquiry—AIN 131168

Chief Deputy Treasurer Laurie Thomas said the County had withheld parcel AIN 131168 from the tax deed sale in September 2016 because the City of Post Falls expressed an interest in it. She discussed an email the County received from the property owner's son Gene Stone asking why the property was pulled from the sale. She said Mr. Stone's email stated there were multiple liens on the property that he thought would be paid off through the sale. Ms. Thomas pointed out that she was only able to find one lien from Rural Development in 2012.

Commissioner David Stewart was unsupportive of awarding the property to the City until more information was provided by Community Development. Commissioner Marc Eberlein asked the value of the property. Ms. Thomas confirmed that it was assessed at \$85,000. BOCC Administrative Supervisor Nancy Jones volunteered to contact Legal and Community Development for more information, and suggested Ms. Thomas contact the City. Chairman Green requested Ms. Jones contact Mr. Stone as well.

Emergency Plan Request-University of Idaho Extension Office

OEM Director Sandy Von Behren discussed an email the County received from the University of Idaho Extension Office. She said the Extension Office had not been included in any Emergency Management Plan publications for the Elections building since they were not considered a County department. Ms. Von Behren stated the Extension Office had requested to receive a current emergency plan manual. She added that the current emergency plan for the building needed to be updated to include the Coroner's office, and to remove a former County commander.

Chairman Green supported updating the emergency plan for the Elections building, and giving a copy to the Extension Office. Commissioners Stewart and Eberlein agreed.

Ms. Thomas, BOCC Senior Secretary Alethea Carpenter, and Elections Manager Carrie Phillips exited the meeting at 3:17 p.m.

Bayview Water & Sewer District Grant Application Request

Ms. Von Behren discussed a grant application request made by Bayview Water & Sewer District. She said Civil Deputy Prosecuting Attorney Jamila Holmes advised it would be best for Timberlake Fire District to apply for the grant instead of the County, and then sub grantee it to Bayview Water & Sewer District. Ms. Von Behren stated Timberlake Fire District Chief Bill Steele supported applying for the grant. She asked whether the Board would support applying for the grant on behalf of Bayview Water & Sewer District if Timberlake Fire District did not have the legal authority to.

Commissioner Stewart supported applying for the grant. Chairman Green said he would review Ms. Holmes legal opinion before making a decision.

Fleet Management

KCSO Lieutenant Stuart Miller discussed KCSO vehicles that could be given to other County departments. He said a half ton truck could be given to Parks & Waterways, and a three quarter ton truck to Buildings & Grounds. Ms. Von Behren stated she had been given a 9-1-1 truck to use temporarily until the Board decided whether or not to purchase a new vehicle for OEM. She said she would present new vehicle costs to the Board at a future meeting. Parks & Waterways Director Nick Snyder pointed out that he would need to add additional equipment to the truck Parks & Waterways would receive. Chairman Green said Mr. Snyder could spend up to \$5,000 of Parks & Waterways' budget without Board approval.

Chairman Green directed Ms. Jones to include an item about OEM vehicle replacement on the October 17, 2016, Commissioners' Debriefing agenda.

Finance Director Dena Darrow, Senior Manager Financial Performance & Compliance Kimberli Riley, Mr. Snyder, Lieutenant Miller, and Ms. Von Behren exited the meeting at 3:37 p.m.

CDA Tribe Lake/ River Board recommendation

Chairman Green discussed a CDA Tribe Lake/ River Board member County representative whose term was going to expire in 2016. He suggested asking the CDA Tribe Lake/ River Board if they had a nomination recommendation, or informing them the County currently did not have a recommendation. Commissioner Eberlein supported informing the CDA Tribe Lake/ River Board that the County currently did not have a recommendation, and Commissioner Stewart agreed. Chairman Green directed Ms. Jones to notify the CDA Tribe Lake/ River Board.

Rathdrum Chamber Event

Chairman Green asked whether the County should buy a table at the Rathdrum Chamber Event. Commissioners Eberlein and Stewart were unsupportive of buying a table. Chairman Green directed Ms. Jones not to buy at table, and to purchase one ticket to the event.

Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (potential litigation regarding land use application)

Commissioner Stewart moved to enter into Executive Session pursuant to Idaho Code §74-206(1)(f). Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

The Board entered into Executive Session at 3:40 p.m.

Civil Deputy Prosecuting Attorney Pat Braden joined the Board in Executive Session at 3:40 p.m.

The Board exited Executive Session at 3:56 p.m.

The Board made no decisions.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:56 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
