

**Minutes of Meeting**  
**Public Defense Commission Grant**  
**October 12, 2016**  
**1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Finance Director Dena Darrow, Senior Manager Financial Performance & Compliance Kimberli Riley, Staff Accountant Grants Julina Hildreth, Grants Management Office (GMO) Director Jody Bieze, Human Resources (HR) Director Skye Reynolds, Deputy Public Defender Christopher Schwartz, Administrative Supervisor II Jamie Woods, and Deputy Clerk Randi Davis.

- A. **Call to Order:** Chairman Dan Green called the meeting to order at 1:30 p.m.
- B. **Changes to the Agenda:** There were no changes to the agenda.
- C. **New Business:**

**Discussion of Fiscal Year (FY) 2017 Public Defense Commission Grant Allocations**

Chairman Green opened discussion about the FY2017 Public Defense Commission Grant. He said there were no standards currently in place for the funding to be accurately considered a grant, and should be considered state revenue sharing instead. Commissioner Marc Eberlein asked whether there were guidelines in place concerning using the funding to hire employees. Finance Director Dena Darrow confirmed Idaho Public Defense Commission Executive Director Kimberly Simmons said the funding could be used to hire employees and contractor attorneys.

Chairman Green asked whether the funds needed to be used in FY2017, or if they would carry over into FY2018. Staff Accountant Grants Julina Hildreth confirmed the County currently did not have any guidelines on when the funds needed to be used. Deputy Public Defender Christopher Schwartz said the funds were intended to be used to help the County be in compliance with state standards. He said the County was out of compliance concerning case loads.

Chairman Green suggested the Public Defender use the funds to hire temporary employees or contractors if necessary. HR Director Skye Reynolds pointed out that a temporary employee could only be employed with the County for one year. She suggested the option of grant funded positions. Commissioner David Stewart said he would support a grant funded position, and Chairman Green agreed. Commissioner Eberlein requested Mr. Schwartz and Ms. Woods draft a spending proposal for the Board to review.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:14 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Randi Davis, Deputy Clerk

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