

Minutes of Meeting
Community Development Update
October 24, 2016 - 1:30 p.m.

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Green, Commissioner Eberlein, and Commissioner Stewart were present. In attendance were Community Development Director David Callahan and Deputy Clerk Sandi Gilbertson.

A. Call to Order: Chairman Green called the meeting to order at 1:30 p.m.

B. Changes to the Agenda: None.

C. New Business:

1. Executive Session pursuant to Idaho Code IC 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent.

Commissioner Stewart moved that the Board enter into Executive Session per IC 74-206(1)(a) at 1:34 p.m. The motion was seconded by Commissioner Eberlein. There being no further discussion, roll was called:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

The Board exited executive session at 1:53 p.m. Commissioner Stewart moved that staff proceed as discussed in Executive Session. Commissioner Eberlein seconded the motion.

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

2. Consideration of hiring Willdan Engineering to augment building permit review services.

Mr. Callahan discussed the hiring of Willdan Engineering to augment the building review process and the agreement for professional services. The BOCC agreed with pursuing the agreement and signing a contract with Willdan Engineering at a Board business meeting.

3. Consideration of hiring other 3rd party services to allow plan review to be conducted entirely through a planning service first, with approvals then forwarded to Community Development. (This would be a pass-through service, allowing builders to work directly with and make payments to a firm that would review and approve plans that would then be sent to us 'permit ready.'

Mr. Callahan reviewed this 3rd party concept. The Board held a discussion on this concept and said they would want to see more of the details in writing.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Chairman Green asked that Community Development staff contact the Airport Manager regarding the sprinkling of a leased building that has a change of use.

There being no further discussion of agenda items or public comment, Chairman Green adjourned the meeting at 2:06 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Dan Green, Chairman