

**Minutes of Meeting
Business Meeting
October 25, 2016
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Finance Director Dena Darrow, Staff Accountant Grants Julina Hildreth, Chief Deputy Assessor Rich Houser, Chief Deputy Prosecuting Attorney Barry Black, Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Chief Deputy Treasurer Laurie Thomas, Human Resources (HR) Director Skye Reynolds, Generalist-Benefits & Compensation Dorothy Cross, Parks & Waterways Director Nick Snyder, Grants Management Office (GMO) Director Jody Bieze, Transit Program Specialist Sara Sumner, Program Specialist Kimberly Hobson, Public Defender (PD) Administrative Supervisor II Jamie Woods, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Randi Davis. Also present was Contractors Northwest Director of Building Relationships Linda Davis, and representative Demoree Sanders.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

10/04/2016	Business Meeting
10/11/2016	Parks & Waterways
10/11/2016	Commissioners' Debriefing
10/12/2016	Public Defense Commission Grant
10/17/2016	Fair Board Monthly Update
10/17/2016	Quarterly Meeting—City of Hayden
10/18/2016	Debt Forgiveness 2013-493

Board Actions:

BOCC Signatures for Indigent Cases: 10/6/2016 through 10/19/2016
Kennel License Renewal/ Spirit of the Wind Siberians/ Arnold
Board of Equalization/ Appeal Nos: 16-001 through 16-076
Tax Exempt Affidavits 2016/ Religious/ Charitable

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to accept the Payables List for the week of October 17, 2016, through October 21, 2016, in the amount of \$623,164.75 with no jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Change Request/ Thomson Reuters/ Assessor

Chief Deputy Assessor Rich Houser presented a change request between the County and Thomson Reuters for a data extract the County needed in order to fulfill a public records request.

Commissioner Stewart moved to approve the Change Request/ Thomson Reuters/ Assessor. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Memorandum of Understanding (MOU)/ Coeur d'Alene Tribe/ Payment in Lieu of Fees/ Solid Waste Disposal/ Treasurer

Chief Deputy Treasurer Laurie Thomas presented a MOU between the County and the Coeur d'Alene Tribe that contained a list of parcels with Solid Waste and Forest Protection fees. She said the County would no longer issue property tax bills to the Tribe, and would receive payment in lieu of fees for the parcels. Ms. Thomas added that the Tribe would pay fees from 2013 through 2016 in the amount of \$67,920.58, and requested the Board cancel late penalties and interest for those years. Commissioner Eberlein asked the amount of late penalties and interest that would be cancelled, and Ms. Thomas confirmed the Treasurer did not have an up to date amount.

Commissioner Stewart moved to approve the MOU between the County and the Coeur d'Alene Tribe. Commissioner Eberlein seconded the motion. Chairman Green clarified the MOU was referencing Solid Waste and other fees. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Mr. Houser and Ms. Thomas exited the meeting at 2:08 p.m.

Contract Renewal/ Westlaw/ Public Defender

PD Administrative Supervisor II Jamie Woods presented a contract renewal between the County and Westlaw.

Commissioner Stewart moved to approve the Contract Renewal/ Westlaw/ Public Defender. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Civil Deputy Prosecuting Attorney Pat Braden exited the meeting at 2:09 p.m.

Contract Award/ ETA Intelligence Transportation System/ Transit

GMO Program Specialist Kimberly Hobson presented a contract between the County and ETA Intelligence Transportation System.

Commissioner Stewart moved to approve the contract between the County and ETA Intelligence Transportation System. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Subrecipient Agreement/ Coeur d'Alene Tribe/ Kootenai County/ Transit

GMO Director Jody Bieze presented the Subrecipient Agreement between the County and the Coeur d'Alene Tribe concerning drivers' maintenance for the fixed route system.

Commissioner Stewart moved to approve the Subrecipient Agreement between the County and the Coeur d'Alene Tribe. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Amendment/ Agreement Hauser Lake Dock Replacement/ North Idaho Maritime/ Parks & Waterways

Parks & Waterways Director Nick Snyder requested an extension on the contract between the County and North Idaho Maritime that would allow the contractor until December 31, 2016, to finish the Hauser Lake Dock Replacement project.

Commissioner Stewart moved to approve the Amendment/ Agreement Hauser Lake Dock Replacement/ North Idaho Maritime/ Parks & Waterways. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

MOU/ Shared Parking/ City of Coeur d'Alene/ BOCC

Chairman Green discussed an MOU between the County and the City of Coeur d'Alene concerning the shared parking lot on the corner of Northwest Boulevard and Mullan Road.

Commissioner Stewart moved to approve the MOU for shared parking between the County and the City of Coeur d'Alene. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Nay
Chairman Green: Aye

The motion carried.

Resolution 2016-108 Exchange/ Trade-in of Personal Property/ (2) Suzuki Motorcycles/ KCSO

Civil Deputy Prosecuting Attorney R. David Ferguson said that he had conferred with Civil Deputy Prosecuting Attorney Darrin Murphey and the Sheriff's Office about the need for a Resolution to trade-in two of the County's Suzuki motorcycles. He stated the Resolution was appropriate for the situation.

Commissioner Stewart moved to approve Resolution 2016-108. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2016-112/ Classify Media Records/ KCSO

Resolution 2016-113/ Destroy Media Records/ KCSO

Chairman Green suggested allowing the Sheriff's Office to determine when it would like to bring items Resolution 2016-112/ Classify Media Records/ KCSO and Resolution 2016-113/ Destroy Media Records/ KCSO to another business meeting since no representative was in attendance to present them. Commissioners Stewart and Eberlein agreed.

Contract Renewal/ Regence/ Human Resources

HR Director Skye Reynolds presented two contract renewal documents between the County and Regence that required Board signatures. She said one was the 2016 Regence Plan document, and the other was Regence's schedule of administrative services fees.

Commissioner Stewart moved to approve the Contract Renewal/ Regence/ Human Resources. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
