

**Minutes of Meeting
Prosecuting Attorney's Office
October 26, 2016
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner David Stewart met to discuss the following agenda item. Also present were Prosecutor Barry McHugh, Chief Deputy Prosecutor Barry Black, Administrative Supervisor Patti Surplus, and Deputy Clerk Randi Davis. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 3:00 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. New Business:**

Prosecutor Staffing Discussion with County Prosecutor Barry McHugh

Prosecutor Barry McHugh discussed potential position changes he would like to make within his office. He said he wanted to convert a part-time investigator position to full-time, a part-time intern to a level 3 attorney, and add an additional legal secretary position.

Commissioner Marc Eberlein entered the meeting at 3:04 p.m.

Prosecutor McHugh discussed the Prosecutor's office responsibilities in comparison with the Public Defender's office. Chairman Green pointed out that each office had unique responsibilities. Prosecutor McHugh presented a case load and staff comparison between the two offices. He requested a Fiscal Year 2017 budget increase of approximately \$110,000 to fund the potential position changes.

Commissioners Marc Eberlein and David Stewart supported the Prosecutor's budget increase request. Chairman Green said he would like to consult the Auditor's office concerning contingency funds. He asked Prosecutor McHugh to send a memo to the Board and the Auditor's office containing the budget request and the Board's intent to use contingency dollars to fulfill it.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:47 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
