

**Minutes of Meeting
Community Development Update
November 7, 2016 - 1:30 p.m.**

The Kootenai County Board of Commissioners met to discuss Community Development updates. Commissioner Eberlein and Commissioner Stewart were present. Chairman Green was excused. In attendance were Community Development Director David Callahan, Civil Deputy Prosecuting Attorney Pat Braden, Planner III Mike Ulrich, Code Compliance Officer II Sandy Forstrom and Deputy Clerk Sandi Gilbertson.

A. Call to Order: Chairman pro tem Eberlein called the meeting to order at 1:30 p.m.

B. Changes to the Agenda: Motion by Commissioner Stewart to add an Executive Session pursuant to Idaho Code §74-206(1)(f) to discuss pending litigation with Legal Counsel. The motion was seconded by Chairman pro tem Eberlein.

Commissioner Stewart:	Aye
Chairman pro tem Eberlein:	Aye
Chairman Green:	Absent

C. New Business:

1. Discussion of converting one of the vacant Plans Examiner/Building Inspector positions to a Senior Permit Technician

Mr. Callahan presented this item to convert one of the vacant Plans Examiner/Building Inspector positions to a Senior Permit Technician. One staff member is retiring and it is difficult to hire for this pivotal position because of the technical nature. The staff member who would fill this position is trained in both building and planning fields. Both Commissioners were in agreement to proceed with converting this position.

2. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent.

Motion by Commissioner Stewart to enter Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent. The motion was seconded by Chairman pro tem Eberlein.

Commissioner Stewart:	Aye
Chairman pro tem Eberlein:	Aye
Chairman Green:	Absent

The Board entered Executive Session at 1:34 p.m.
The Board exited Executive Session at 1:36 p.m.

No decisions were made in Executive Session.

3. Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Motion by Commissioner Stewart to enter Executive Session pursuant to Idaho Code §74-206(1)(f) to discuss pending litigation with Legal Counsel. The motion was seconded by Chairman pro tem Eberlein.

Commissioner Stewart:	Aye
Chairman pro tem Eberlein:	Aye
Chairman Green:	Absent

The Board entered Executive Session at 1:36 p.m.
The Board exited Executive Session at 1:42 p.m.

Commissioner Stewart moved that staff proceed as discussed in Executive Session. Commissioner Eberlein seconded the motion.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There being no further discussion of agenda items or public comment, Chairman pro tem Eberlein adjourned the meeting at 1:42 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Marc Eberlein, Chairman pro tem

