

**Minutes of Meeting  
Commissioners' Debriefing  
November 9, 2016  
10:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were KCSO Captain–Detectives Daniel Soumas, Buildings & Grounds (B&G) Director Shawn Riley, Solid Waste (SW) Director Cathy Mayer, Principal Planner Laureen Chaffin, Information Systems (IS) Director James Martin, Network Administrator Grant Kinsey, Senior Manager Financial Performance & Compliance Kimberli Riley, BOCC Administrative Supervisor Nancy Jones, and Deputy Clerk Randi Davis.

**A. Call to Order:** Chairman Dan Green called the meeting to order at 10:30 a.m.

**B. Changes to the Agenda:**

Senior Manager Financial Performance & Compliance Kimberli Riley requested an item be added to the agenda concerning Resolution 2016-115 for Fiscal Year (FY) 2016 capital projects carry over. She said it was time sensitive because she would not be present to discuss the item at the Commissioners' Debriefing on November 14, 2016, before it was placed on the Business Meeting agenda on November 15, 2016. BOCC Administrative Supervisor Nancy Jones pointed out that there would not be a quorum for the next two Commissioners' Debriefing and Business Meetings.

Chairman Green asked whether the Resolution needed a unanimous vote, and Ms. Riley confirmed it did not. Chairman Green suggested Ms. Riley inform each Commissioner individually outside of a meeting setting. Commissioner Marc Eberlein stated it would save time to add the item to the agenda for discussion. Commissioner David Stewart asked whether there was a deadline for the Resolution, and Ms. Riley confirmed there was not. Chairman Green stated he would support adding the item to the agenda since staff was present for discussion.

Commissioner David Stewart moved to add item Resolution 2016-115 to the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart:           Aye

Commissioner Eberlein:        Aye

Chairman Green:                Aye

The motion carried.

**C. New Business:**

**Resolution 2016-115**

Chairman Green said the purpose of the Resolution was to carry over FY2016 capital project appropriations into FY2017 for incomplete projects. IS Network Administrator

Grant Kinsey discussed the courthouse and administrative building cabling project that was approximately 50% complete. B&G Director Shawn Riley stated that the Evidence Storage project was incomplete, and currently did not have an engineering cost estimate. SW Director Cathy Mayer discussed an expansion project at the Rose Lake rural collection site that was incomplete. She also stated facility improvements were incomplete at the Ramsey Road Transfer Station.

Ms. Mayer, Principal Planner Lauren Chaffin, IS Director James Martin, and Mr. Kinsey exited the meeting at 10:43 a.m.

**Veterans' Plaza Account**

Mr. Riley said City of Post Falls Council Woman Kerri Thoreson would like to close her Veterans' Plaza account with the County. Chairman Green directed Mr. Riley to send a memo to the Board and Auditor's office referencing the account.

Mr. Riley and KCSO Captain–Detectives Daniel Soumas exited the meeting at 10:45 a.m.

**Advisory Board Application Update**

Ms. Jones discussed County Advisory Board positions that would be open to new applicants or for reappointment on January 1, 2016. Chairman Green stated he would support reappointing the three members who were currently serving on the Snowmobile Advisory Board. He asked Ms. Jones to forward all Advisory Board applications to the Board and to each Advisory Board Chair for review. Commissioners Stewart and Eberlein agreed.

Ms. Jones said the City of Hayden was interested in an Airport Advisory Board position. Chairman Green stated the City would be given a position. Ms. Jones asked whether staff should list the position in the County's records as a City position, and Chairman Green confirmed it should.

**Legislative Luncheon**

Ms. Jones said attendance was anticipated to be down for the Legislative Luncheon on November 16, 2016. Chairman Green supported leaving the Luncheon as scheduled, and Commissioner Eberlein agreed.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 11:05 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Randi Davis, Deputy Clerk

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