

**Minutes of Meeting
Commissioners' Debriefing
November 14, 2016
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner David Stewart met to discuss the following agenda items. Also present were Parks & Waterways Director Nick Snyder, Grants Management Office (GMO) Director Jody Bieze, Program Specialist Kimberly Hobson, Transit Program Specialist Sara Sumner, and Deputy Clerk Randi Davis. Also present was Coeur d'Alene Press staff writer Keith Cousins. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 2:30 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. New Business:**

Citylink Camera Procurement

GMO Program Specialist Kimberly Hobson said that the County's new Citylink buses had areas that were not visible to the buses' cameras. She said GMO would like to install three new cameras on each bus to enable video footage to cover all areas on the buses. Chairman Green asked how the cameras would be funded, and GMO Director Jody Bieze confirmed the funds would come from a grant that had a budget line item for cameras and miscellaneous capital.

Civil Deputy Prosecuting Attorney Jamila Holmes entered the meeting at 2:35 p.m.

Commissioner David Stewart supported installing the additional cameras on the buses, and Chairman Green agreed. Commissioner Stewart asked how long the County needed to store the video footage. Ms. Bieze confirmed GMO stored the video footage for two years on compact discs. Chairman Green directed Ms. Bieze to send the Board a memo referencing the budget line item for funds for the cameras.

Transit Center Project

Ms. Bieze presented a partial build out cost estimate concerning the proposed transit center in Riverstone. She said the total estimated cost was \$1,976,360, and the grant funding available for the project required a match of \$395,272. Chairman Green asked whether GMO had any match dollars budgeted, and Ms. Bieze confirmed there was approximately \$155,000 budgeted. Chairman Green asked whether the match could be in-kind, and Ms. Bieze confirmed it could with Federal Transit Administration (FTA) approval.

Chairman Green asked when the Board would have to take action to access the grant, and Ms. Bieze confirmed she would find out. Ms. Bieze said FTA would like the County to proceed with the project as soon as possible.

Ms. Bieze, Ms. Hobson, and GMO Transit Program Specialist Sara Sumner exited the meeting at 2:53 p.m.

Mowry Park User Fee Proposal

Parks & Waterways Director Nick Snyder discussed a need to increase overnight camping fees at Mowry Park to be commensurate with what the state charged. He said the increased fees would offset ongoing maintenance costs. Mr. Snyder requested approval to move forward with a Resolution and public hearing to implement increased fees. Chairman Green and Commissioner Stewart supported proceeding with the Resolution.

Mr. Snyder requested an additional Executive Session be added to the agenda for discussion about an encroachment on County property. Chairman Green asked whether the item was time sensitive, and Mr. Snyder confirmed it was not.

Executive Session pursuant to Idaho Code §74-206(1)(c) to acquire an interest in real property which is not owned by a public agency.

Commissioner Stewart moved to enter Executive Session pursuant to Idaho Code §74-206(1)(c). Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Excused
Chairman Green: Aye

The motion carried.

The Board entered into Executive Session at 2:59 p.m.

Mr. Snyder and Ms. Holmes joined the Board in Executive Session at 2:59 p.m.

The Board exited Executive Session at 3:15 p.m.

The Board made no decisions.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
